

VEERAMACHANENI PADDAYYA
SIDDHARTHA PUBLIC SCHOOL, VIJAYAWADA – 10

CRITERIA FOR SELECTION OF SCHOOL CABINET/ HOUSE APPOINTMENTS

SECONDARY SECTION

The following are the norms for the selection of School Cabinet/ House appointments from the session 2026–27 onwards.

1. Categories of competitions considered for nominations:

- a) Academics
- b) Inter House CCA
- c) Inter House Sports
- d) Outside CCA
- e) Outside Sports
- f) Awards (Principal Honors, Full Attendance, Subject Proficiency)
- g) Appointments

2. Points awarded for each level of competitions:

Level	First	Second	Third
City / School	5	3	1
Zonal / District/Cluster/Regional	10	6	4
CBSE Nationals/ State	20	12	8
National (Official)	30	18	10
International (Official)	40	24	12
National (Invitation)	15	09	05
International (Invitation)	20	12	06

Criteria and Guidelines:

1. CCA / Sports competitions conducted by outside Organizations and announced in the school only will be considered for the nomination. It is mandatory for the child to get nominated from the school for any outside competition to be considered for House / School appointments.
2. If any student participates in any competition other than what is announced in the school, the certificates will not be considered for selection of appointees. However, the performance of such students in competitions that are not announced in the school will be duly recognized and appreciated.
3. Each contestant may submit 32 certificates per class (the best 8 certificates from each category) for School / House appointment. For example, a student contesting as Head Boy or Head Girl will submit 32 certificates for Class VIII and 32 certificates for Class IX.
4. Students have to submit the certificates in the order given in the proforma for selection of appointees.

5. If a student participates in competitions conducted by the same organization at different levels (like School, District, State level etc.) and wins prizes/certificates such prizes/certificates will be considered separately.
6. Whenever an organization conducts a competition and issues a certificate/Medal/Trophy, such students should inform the result immediately after the event to the teachers concerned, who in turn maintain record of such achievements. The claim may be allowed after ensuring the genuineness of the competition through the school records. In case of lost or misplaced certificates, confirmation/endorsement by the staff members will not be considered.
7. Ranking tournaments will not be considered for appointments or medals.
8. A student who has taken a Re-Test in any examination on the basis of medical grounds or emergency situation, with prior permission, will be considered eligible to contest for an appointment.
9. One day time will be given to the parents to raise any objections or have any doubt regarding the certificates submitted or calculations. The parent has to submit the representation in writing to the Vice Principal within the stipulated time in case of grievance.
10. Any parent whose child is a contestant for a particular category of appointment will be allowed to see the certificates of other contestants of the same category.
11. **No certificates will be accepted after the due date.**
12. If any student is eligible for more than one post in the cabinet, the choice may be given to the student to select the post he/she wishes to take up.
13. All certificates, claims, and calculations will be supervised, verified, and countersigned by the Vice Principal before submitting to the Principal.
14. Final calculations of each appointee will be uploaded on the School's website (www.vpspsvja.ac.in) for public scrutiny. No objections will be allowed after this.
15. The list of competitions which are considered for the school appointments is annexed (Annexure I) with this document.
16. The selection criteria stipulated from Point 1 to 25 is final for the year 2026-27 and will not be changed during the academic year.
17. All the decisions of the School Management Committee/Principal are final for all School / House appointments.

I Weightage fixed for the selection of Head Boy / Head Girl:

- Academics – 50%
- Inter House CCA – 5%
- Outside CCA– 15%
- Inter House Sports – 5%
- Outside Sports – 15%
- Awards – 5%
- Appointments – 5%

Note 1: A student who studied in VPSPS from Classes I to IX is eligible to contest for School Head Boy / Head Girl. However, students who studied from class VI onwards in VPSPS will also be considered.

Note 2: A student who studied in VPSPS till Primary and left the school after 5th and returns to VPSPS after class VI or VII is not eligible to contest for Head Boy / Head Girl.

II Weightage fixed for the selection of Sports Captain Boy & Girl:

- Academics – 25%
- Inter House CCA – 5%
- Inter House Sports – 20%
- Outside Sports – 40%
- Awards (Principal Honors, Full Attendance, Subject Proficiency)– 5%
- Appointments – 5%

Note: The Student must have studied Classes VIII & IX in VPSPS.

III Weightage fixed of the selection of Interact Club President/CCA Secretary/Ethics Club President/HOUSE captains:

- Academics – 50%
- Inter House CCA – 5%
- Outside CCA– 15%
- Inter House Sports – 5%
- Outside Sports – 15%
- Awards – 5%
- Appointments – 5%

Note: The Student must have studied **Classes VIII & IX in VPSPS.**

Criteria for the selection of Class Leaders from the academic year 2026-27:

1. Class Leader: In every class, the Section Topper will be nominated as the Class Leader for that section.
2. The same student cannot become a class leader for two consecutive years. In case the same student is the topper in a particular section for two consecutive years, the second topper will be nominated as the class leader.
3. However, a Class IX class leader can continue in Class X if he/she is the Section Topper.

Criteria for the selection of Ethics Leader for 2026-27:

The second topper of the section is nominated as the ethics leader. If the topper of the class is not eligible to become the leader, the second topper will be made the leader and topper will become the ethics leader.

Criteria for the selection of Ethics Leader from 2027-28:

It has been decided to nominate all the students of the class as ethics leaders on rotation basis. Shoulder pips will not be distributed to the Ethics leaders. The child who is nominated as the ethics leader will be wearing a badge.

CRITERIA FOR SELECTION OF HOUSE APPOINTEES IN PRIMARY

1. Captain is selected from: Class V
2. Vice-Captain is selected from: Class IV
3. Prefect is selected from: Class V
4. Prefect is selected from: Class IV

CRITERIA FOR CALCULATION OF POINTS:

- | | |
|---|----------------|
| a) Academics | : 50% of total |
| b) Inter-House Co-Curricular Activities | :20% of total |
| c) Inter-House Sports and Games Activities | :20% of total |
| d) Principal Honours/Subject Proficiency/Attendance | : 5% of total |
| e) Appointments Held (Previous Academic Year) | :5% |
- f) The student with the highest academic total is appointed as the Class Leader of a class. Student is not entitled to be the class leader of a class for any two consecutive years. A student who has appeared for re-exam (Genuine reasons) eligible for all the above posts if he or she is selected.

Criteria for Late Kanumilli Sarva Rama Rao Memorial Gold Medal given to the Allrounder Girl Student from classes VI to X

1. ACADEMICS [50%]:

- a) Total marks (**Cumulative**) obtained in **Classes VI, VII, VIII, IX and X** is calculated.
b) Maximum marks:

- Class VI = **700**
- Class VII = **700**
- Class VIII = **700**
- Class IX = **600**
- Class X = **480** (up to Term-I)

Total maximum marks = 3180

- c) **Formula** = $\frac{50}{3180}$ X marks obtained by the contestant.

2. Inter House CCA / IH Sports / Outside CCA / Outside Sports (each category 10%):

- a) Only **top 8 certificates** are considered under **each category in each class**.

- b) Maximum marks obtained among the contestants is taken as the **benchmark**.

- c) **Formula** = $\frac{10}{\text{maximum marks among the contestants}}$ X marks obtained by the contestant.

3. Awards and Certificates [5%]:

- a) Subject topper in each subject will be given **5 marks**.
b) Full Attendance certificate will be given **5 marks**.
c) Principal Honor's certificate will be given **5 marks**.
d) NCC certificate will be given **5 marks**.
e) Maximum Marks:

Class VI = **35 (seven subjects) + 5 (Full Attendance) + 5 (Principal's Honors) = 45**
Class VII = **35 (seven subjects) + 5 (Full Attendance) + 5 (Principal's Honors) = 45**
Class VIII = **35 (seven subjects) + 5 (Full Attendance) + 5 (Principal's Honors) = 45**
Class IX = **30 (six subjects) + 5 (Full Attendance) + 5 (Principal's Honors) = 40**
NCC = **5**

Total maximum marks = 180

- f) **Formula** = $\frac{5}{180}$ X marks obtained by the contestant.

4. Appointments [5%]:

- a) Class Leader / Ethics Leader / House Prefect will be given **2 marks**.
b) House Vice-Captain / Joint Secretary/Vice-President will be given **3 marks**.
c) School Appointee / House Captain will be given **5 marks**.
d) Maximum marks:

- Class VI = **2 marks**
- Class VII = **2 marks**
- Class VIII = **2 marks**
- Class IX = **3 marks**
- Class X = **5 marks**

- e) Total maximum marks for **2026–2027 batch** = 14

- f) **Formula** = $\frac{5}{14}$ X marks obtained by the contestant.

Criteria Method of Calculation for Late Parvathaneni Subhas Chandra Bose Memorial Gold Medal given to the Allrounder Boy Student from classes VI to X

1. ACADEMICS [50%]:

- a) Total marks (Cumulative) obtained in Classes VI, VII, VIII, IX and X is calculated.
b) Maximum marks:

- Class VI = **700**
- Class VII = **700**
- Class VIII = **700**
- Class IX = **600**
- Class X = **480** (up to Term-I)

Total maximum marks = 3180

- c) **Formula** = $\frac{50}{3180}$ X marks obtained by the contestant.

2. Inter House CCA / IH Sports / Outside CCA / Outside Sports (each category 10%):

- a) Only **top 8 certificates** are considered under **each category in each class**.

- b) Maximum marks obtained among the contestants is taken as the **benchmark**.

- c) **Formula** = $\frac{10}{\text{maximum marks among the contestants}}$ X marks obtained by the contestant.

3. Awards and Certificates [5%]:

- a) Subject topper in each subject will be given **5 marks**.
b) Full Attendance certificate will be given **5 marks**.
c) Principal Honor's certificate will be given **5 marks**.
d) NCC certificate will be given **5 marks**.

- e) Maximum Marks:

Class VI = **35 (seven subjects) + 5 (Full Attendance) + 5 (Principal's Honors) = 45**
Class VII = **35 (seven subjects) + 5 (Full Attendance) + 5 (Principal's Honors) = 45**
Class VIII = **35 (seven subjects) + 5 (Full Attendance) + 5 (Principal's Honors) = 45**
Class IX = **30 (six subjects) + 5 (Full Attendance) + 5 (Principal's Honors) = 40**
NCC = **5**

Total maximum marks = 180

- f) **Formula** = $\frac{5}{180}$ X marks obtained by the contestant.

4. Appointments [5%]:

- a) Class Leader / Ethics Leader / House Prefect will be given **2 marks**.
b) House Vice-Captain / Joint Secretary/Vice-President will be given **3 marks**.
c) School Appointee / House Captain will be given **5 marks**.
d) Maximum marks:

- Class VI = **2 marks**
- Class VII = **2 marks**
- Class VIII = **2 marks**
- Class IX = **3 marks**
- Class X = **5 marks**

- e) Total maximum marks for **2026–2027 batch** = 14

- f) **Formula** = $\frac{5}{14}$ X marks obtained by the contestant.

I. CRITERIA AND METHOD FOR CALCULATION for Kanumilli Subba Rao Memorial Gold Medal for BEST OUTGOING BOY Student of Class X (classes 8, 9 & 10)

1. ACADEMICS [50%]:

- a) Total marks (Cumulative) obtained in **Classes VI, VII, VIII, IX and X** is calculated.
b) Maximum marks:

- Class VI = **700**
- Class VII = **700**
- Class VIII = **700**
- Class IX = **600**
- Class X = **480** (up to Term-I)

Total maximum marks = 3180

- c) **Formula** = $\frac{50}{3180}$ X marks obtained by the contestant.

2. Inter House CCA / IH Sports / Outside CCA / Outside Sports (each category 10%):

- a) Only **top 8 certificates** are considered under **each category in each class**.
b) Maximum marks obtained among the contestants is taken as the **benchmark**.

- c) **Formula** = $\frac{10}{\text{maximum marks among the contestants}}$ X marks obtained by the contestant.

3. Awards and Certificates [5%]:

- a) Subject topper in each subject will be given **5 marks**.
b) Full Attendance certificate will be given **5 marks**.
c) Principal Honor's certificate will be given **5 marks**.
d) NCC certificate will be given **5 marks**.
e) Maximum Marks:

Class VI = **35 (seven subjects) + 5 (Full Attendance) + 5(Principal's Honors) = 45**
Class VII = **35 (seven subjects) + 5 (Full Attendance) + 5(Principal's Honors) = 45**
Class VIII = **35 (seven subjects) + 5 (Full Attendance) + 5(Principal's Honors) = 45**
Class IX = **30 (six subjects) + 5 (Full Attendance) + 5(Principal's Honors) = 40**
NCC = **5**

Total maximum marks = 180

- f) **Formula** = $\frac{5}{180}$ X marks obtained by the contestant.

4. Appointments [5%]:

- a) Class Leader / Ethics Leader / House Prefect will be given **2 marks**.
b) House Vice-Captain / Joint Secretary/Vice-President will be given **3 marks**.
c) School Appointee / House Captain will be given **5 marks**.
d) Maximum marks:

- Class VI = **2 marks**
- Class VII = **2 marks**
- Class VIII = **2 marks**
- Class IX = **3 marks**
- Class X = **5 marks**

- e) Total maximum marks for **2026–2027 batch** = 14

- f) **Formula** = $\frac{5}{14}$ X marks obtained by the contestant.

CRITERIA AND METHOD FOR CALCULATION for Smt. Ammaji Memorial Gold Medal for BEST OUTGOING Girl Student of class X (classes 8, 9 & 10)

1. ACADEMICS [50%]:

a) Total marks (Cumulative) obtained in **Classes VI, VII, VIII, IX and X** is calculated.

b) Maximum marks:

- Class VI = **700**
- Class VII = **700**
- Class VIII = **700**
- Class IX = **600**
- Class X = **480** (up to Term-I)

Total maximum marks = 3180

c) **Formula** = $\frac{50}{3180}$ X marks obtained by the contestant.

2. Inter House CCA / IH Sports / Outside CCA / Outside Sports (each category 10%):

a) Only **top 8 certificates** are considered under **each category in each class**.

b) Maximum marks obtained among the contestants is taken as the **benchmark**.

c) **Formula** = $\frac{10}{\text{maximum marks among the contestants}}$ X marks obtained by the contestant.

3. Awards and Certificates [5%]:

a) Subject topper in each subject will be given **5 marks**.

b) Full Attendance certificate will be given **5 marks**.

c) Principal Honor's certificate will be given **5 marks**.

d) NCC certificate will be given **5 marks**.

e) Maximum Marks:

Class VI = **35 (seven subjects) + 5 (Full Attendance) + 5(Principal's Honors) = 45**

Class VII = **35 (seven subjects) + 5 (Full Attendance) + 5(Principal's Honors) = 45**

Class VIII = **35 (seven subjects) + 5 (Full Attendance) + 5(Principal's Honors) = 45**

Class IX = **30 (six subjects) + 5 (Full Attendance) + 5(Principal's Honors) = 40**

NCC = **5**

Total maximum marks = 180

f) **Formula** = $\frac{5}{180}$ X marks obtained by the contestant.

4. Appointments [5%]:

a) Class Leader / Ethics Leader / House Prefect will be given **2 marks**.

b) House Vice-Captain / Joint Secretary/Vice-President will be given **3 marks**.

c) School Appointee / House Captain will be given **5 marks**.

d) Maximum marks:

- Class VI = **2 marks**
- Class VII = **2 marks**
- Class VIII = **2 marks**
- Class IX = **3 marks**
- Class X = **5 marks**

e) Total maximum marks for **2026–2027 batch** = 14

f) **Formula** = $\frac{5}{14}$ X marks obtained by the contestant.

II. CRITERIA FOR JALADI SRI LAKSHMI MEMORIAL GOLD MEDAL (The Best Student of Class-II)

- A) Academics : 60%
- B) Co-Curricular Activities: 20%
(inter-house & open competitions within the school)
- C) Attendance : 10%
- D) Sports and Games : 10%
(inter-house competitions within the school)

III. CRITERIA FOR SWETCHA GORA MEMORIAL PRIZE (The Best Student of Class-III)

The award is to the child with highest academic total

IV. T. MANISH MEMORIAL GOLD MEDAL (The Best Student in Class-IV)

- A) Academics : 60%
- B) Co-Curricular Activities: 20%
(inter-house & open competitions within the school)
- C) Attendance : 10%
- D) Sports and Games : 10%
(inter-house competitions within the school)

Note: For the consistent performer medal a student must not be absent for any of the exams.

**LIST OF OUTSIDE COMPETITIONS CONSIDERED FOR SCHOOL/HOUSE APPOINTMENTS IN
SECONDARY**

Outside Competitions to be considered for School/House Appointments: -

Sl. No.	Name of the Competition	Level of the Competition	Remarks
	Amaravathi Balotsav, Vijayawada	District Level (DL)	
	Venkateswara Balakuteer, Guntur	State Level (SL)	
	VVIT Balotsav	National Level (NL)	
	Tagore and Sarvothama Grandhalaya	City Level (CL)	
	NTPC and ONGC painting Competition	Different Levels (DL/SL/NL)	
	Swetcha Gora based competitions	Different Levels (DL/SL)	
	Sakshi Spell Bee	Different Levels (DL/SL)	
	Hindu Young World Quiz Competition	Different Levels (DL/SL/NL)	
	Hindu Young World Painting Competition	Different Levels (DL/SL/NL)	
	Science Olympiad Foundation	Different Levels (DL/SL/NL)	
	Kaladarshini Competitions	City Level	
	Bharath Vikas Parishad	Different Levels (DL/SL/NL)	
	Postal Department and ESIC Essay and Elocution Competitions	Different Levels (DL/SL/NL)	
	Eenadu's Different competitions	Different Levels (DL/SL)	
	Swetcha Gora Science Centre	Different Levels (DL/SL)	
	Vijayawada Book Festival	City Level	
	Any competition organised by local Schools, colleges and Universities	City Level/District Level/State Level	

Apart from the list of competitions mentioned above, the following competitions are also considered for School/House Appointments.

1. Any competition organized by CBSE at different levels and announced by the School.
2. Any competition organized by any Agency/Department of Govt of India/State Govt at different levels and announced by the school.
3. Any competition organised/approved by Siddhartha Academy of General and Technical Education.

PRINCIPAL

GUIDELINES FOR PARTICIPATION IN GAMES/SPORTS & ATHLETICS SECONDARY AND SENIOR SECONDARY

The following guidelines will be enforced regarding the criteria for participation in sports activities.

- Each child is allowed to participate in a **maximum of three (3) games / sports events** out of the following:
Badminton, Table Tennis, Chess, Volleyball, Cricket, Basketball, and Football. Throwball (for girls only).
- In **Athletics**, each child is allowed to participate in a **maximum of five (5) events**, out of which three can be from track and two from field events:
- To be eligible for the **Individual Championship / Trophy**, the student must participate in five events out of which three from track, one from jumps and one from throws.
- If a student is **not contesting for the championship**, he or she may participate in **two throw events or two jump events**, as per his/her convenience.